

## TEES VALLEY LIVING

### MINUTES OF THE EXECUTIVE GROUP MEETING HELD ON FRIDAY 3 FEBRUARY 2006 AT 10.00 AM AT ENDEAVOUR HOUSE, ST MARK'S COURT, THORNABY

<b>Present:</b>	Kevin Parkes	Middlesbrough BC (Chair)
	Joanne Gordon	Stockton BC
	Penny Garner-Carpenter	Hartlepool BC
	Colin Wilson	Housing Hartlepool
	Stephen Edmonds	Darlington BC
	Steve Turner	Tees Valley Joint Strategy Unit
	Heather Heward	Tees Valley Joint Strategy Unit
	Jim Johnson	TVL Director
	Mike Mealing	TVL Strategy Manager
	Angela Lockwood	Endeavour Housing
	Andrea Abbott	Guinness Trust
	Stephen Bray	Accent North East
	Nigel Johnson	Hartlepool Borough Council
	Roger Kay	Redcar & Cleveland BC
	Maggie Drury	Housing Corporation
	Michael Sharp	Gillespies
	Cassandra Denney	Gillespies
	Irene Sams	Tees Valley Joint Strategy Unit
	Sharon Devine	Tees Valley Joint Strategy Unit

#### 182/06 Chair

JJ stated that as BW was on leave he had approached several members of the group to ask that they chair the meeting, after four people had sent their apologies KP was approached.

#### 183/06 Apologies

Apologies were received from John Lowther, Joan Rees, Clare Butterfield, Julie Allport, Bernard Williams, Cath Purdy, Mark Dutton and Susan Douglass

#### 184/06 Minutes of Meeting held on 6 January 2006

These were agreed.

#### 185/06 Matters Arising

175/06. MM has circulated copies of the presentation but

#### Action

<p>suggests that Deloittes meets with each LA to go through the presentation before a focus group is established. A workshop will then be organised once people are more familiar with the model.</p>	<p><b>MM</b></p>
<p><b>176/06.</b> Comments on the Sub Regional Housing Strategy were received and the draft is now subject to consultation. The meeting to discuss ownership/responsibility not yet organised.</p>	<p><b>JA</b></p>
<p><b>186/06 TVL Heritage and Design Study – Presentation by Gillespies</b></p>	
<p>Following the presentation all discussed issues raised. It was agreed that a copy of the report be circulated.</p>	
<p>It was suggested that a RSL act as a pilot for the process.</p>	
<p>There was some discussion as to whether examples of bad design should be included in the report. Concerns were raised that this could detract from the positive aspects of the report. MD suggested if giving examples should be from all boroughs and no names should be included. It was agreed that this should be discussed within Local Authorities and examples given from each.</p>	
<p><b>Resolved</b>  <b>A copy of the Design &amp; Heritage Report to be circulated prior to it going to the Board on the 6<sup>th</sup> April 06.</b>  <b>Thought to be given on how the recommendations will be implemented</b>  <b>Examples of bad design to be forwarded to MM</b></p>	<p><b>JJ/MM</b>  <b>ALL</b>  <b>LAs</b></p>
<p><b>187/06 Tees Valley Living HMR Strategy – Presentation to the NE Regional Housing Board –Verbal Progress Report</b></p>	
<p>JJ informed the group that the final submission of the Strategy was to be presented to the Regional Housing Board by 5.00 p.m. 3<sup>rd</sup> February .</p>	
<p>He stated that the Chief Executives Group had requested that an effective monitoring system be in place to ensure that any under-spend by one LA can be vired to another LA.</p>	
<p>JJ advised that he has received positive feedback to the suggestion of an ‘away day’ to allow each LA to demonstrate how they are to spend their allocation and what they hope to achieve in the coming years. A formal approach will be made to the LAs to organise this in March.</p>	
<p>KP stated that it is important that commissioning the next stage of funding is a priority and requested that a prospectus</p>	

	<p>of how this is to be done be presented at the next Executive Group meeting.</p> <p>KP thanked JJ and MM for their efforts and achievement in producing the HMR Strategy.</p> <p><b>Resolved</b>  <b>An effective monitoring system be implemented</b>  <b>An ‘away day’ be organised</b>  <b>Commissioning prospectus to be produced</b></p>	<p>JJ/MM  JJ  JJ/MM</p>
<b>188/06</b>	<p><b>Joint Procurement</b></p> <p>KP suggested that this needs to be discussed between the parties and all agreed that the meeting JA is organising should be extended to include this. MM to produce a report on procurement for the next Executive Group meeting.</p> <p>JJ stated that information on the suggested pilot scheme be incorporated into discussion at this meeting.</p> <p><b>Resolved</b>  <b>The meeting on ownership/responsibility be extended to include procurement</b>  <b>A report on procurement be presented at the next Executive Group meeting</b></p>	<p>JA  MM</p>
<b>189/06</b>	<p><b>SHIP Update – (Council Officers’ Verbal Report)</b></p> <p>All four LAs (SBC, HBC, MBC and R &amp; C BC) are fully spent.</p> <p>MM requested that LAs should go through figures of the last two years to make sure outputs have been achieved. He also requested feedback on the monitoring forms that are being used.</p> <p><b>Resolved</b>  <b>Ensure outputs have been achieved</b>  <b>Provide feedback to MM on the monitoring forms used</b></p>	<p>LAs  LAs</p>
<b>190/06</b>	<p><b>TVL Visit to the West Yorkshire Housing Market Renewal Project</b></p> <p>The visit is to take place 9<sup>th</sup> February</p> <p><b>Resolved</b>  <b>Feedback on the visit to be given</b></p>	<p>JJ  JJ</p>
<b>191/06</b>	<p><b>Any Other Business</b></p>	

### Contracts

In response to a question from AL, JJ informed the group that his and MM's contracts expire at the end of March and that they are being renewed for one year.

He also stated that he is looking to extend the team by one person in a monitoring role. It is felt that a secondment is not appropriate. It was suggested that a work programme detailing resources available be produced.

JJ informed the group that Neil Etherington has been appointed as the Chair of the Board. It is intended that Board meetings will take place at 5.00 p.m. on a Thursday.

### **Resolved**

**A work programme detailing available resources be produced.**

**MM**

### Communications

JJ advised that he has been pleased with the recent work that DTW have done. Space has been bought in Trade literature and this has received positive comments from the ODPM. There will now be more focus in the local press i.e. NE's appointment, allocation of funding.

It was stated that the website needs to be updated regularly to ensure that the correct profile is maintained.

### Pathfinder Research Group

JJ advised that he is attending the Pathfinder Chief Executive meetings and will also attend the Pathfinder Research Group.

KP informed the group of the next BME Steering Group is on 16 February 2006

## **192/06 Next Meeting**

The next meeting will be held on Friday 3<sup>rd</sup> March at 10.a.m.