

TEES VALLEY LIVING

MINUTES OF THE EXECUTIVE GROUP MEETING HELD ON FRIDAY 7 APRIL 2006 AT 10.00 AM AT ENDEAVOUR HOUSE, ST MARK'S COURT, THORNABY

Present:	Bernard Williams	Erimus (Chair)
	Penny Garner-Carpenter	Hartlepool BC
	Mark Dutton	Hartlepool BC
	Colin Wilson	Housing Hartlepool
	Sarah Wilson	Darlington BC
	Angela Lockwood	Endeavour Housing
	Andrea Abbott	Guinness Trust
	Martin Jefferson	Accent North East
	Clare Butterfield	Redcar & Cleveland BC
	Sharon Lonergan	Stockton BC
	Kevin Parkes	Middlesbrough BC
	Maggie Drury	Housing Corporation
	Neil Etherington	TVL Board Chair
	Jim Johnson	TVL Director
	Mike Mealing	TVL Strategy Manager
	Katie Dunstan	TVL
	Irene Sams	Tees Valley Joint Strategy Unit

201/06 Apologies

Apologies were received from John Lowther, Steve Turner, Ronny Harris, Iain Sims, Stephen Edmonds, Stephen Bray, Geraldine Wilcox and Susan Douglass

202/06 Chair of Board

BW introduced Neil Etherington, the newly appointed Chair of the Board.

NE stated that he has already had separate meetings with representatives from the LAs. He expressed the view that the Group has an important role to play during the implementation and monitoring stages.

203/06 Minutes of Meeting held on 3 March 2006

Agreed

Action

204/06 Matters Arising

198/06 – BW sought confirmation that no update had been received from SBC.

205/06 TVL Governance

JJ referred to the report. He stated that the Board only want the larger/important issues presented to them for consideration. The Board is responsible for decision-making.

All discussed the interim proposals detailed in the report.

It is proposed to reduce RSL representation on the Board from 5 to 2 (plus the Exec group chair). It was decided that the Board should be requested to approve that RSLs should manage the selection process themselves in a fair and transparent manner. Membership may be on a 1 year rotational basis.

It was suggested that there is a Vice Chair for the Executive Group.

Referring to the staff structure JJ stated that it was impractical to try and recruit someone for less than 6 months and suggested a secondment as an interim measure. He and JL feel that the Implementation Manager should have a really in depth understanding of the Gap Funding Model, to lead on this. All agreed that a detailed work programme is required before any decisions about the structure are made.

Resolved:

The revised Governance structure be presented to the Board

BW

Work Programme to be produced for presentation at the next Executive Group.

MM

Nominations for the Programme Delivery Group to be forwarded to JJ

ALL

An outline Board report will be presented to the Executive Group meeting on Friday May 5th.

JJ

Future Board papers to be distributed to Executive Group members

JJ/MM

206/06 Virement Principles

All discussed and felt that a report detailing the proposals was required. The detail should be the responsibility of the Programme Delivery Group

Resolved

A progress update will be presented at next Executive Group meeting for consideration

MM

207/06 Project Appraisal

JJ referred to report and all discussed and agreed that the process should be as simple as possible. The need for appraisals to be undertaken by a skilled officer was discussed and KP offered a member of his team for this.

Resolved

A report to be produced for presentation to the Board proposing the NRF process be adopted
KP's offer of a person be taken up
A paper on staffing to be produced

JJ
KP/JJ
JJ/MM

208/06 Approaches to Joint Procurement

MM referred to report and suggested that a working group be formed to progress this.

Resolved

Working Group to be formed

MM

209/06 West Yorkshire Housing Market Renewal Project Visit to TVL 17 May

JJ advised that a delegation of members visited West Yorkshire Housing Market Renewal Project in March. Although they are very different, they are a sister organisation to TVL and both parties wish to share best practice. A reciprocal visit has been arranged for 17 May. It is intended that a short presentation is given at Melrose House followed by a representative from each LA giving a guided tour of their area to show the challenges that TVL face.

Resolved

Representative names to be given to JJ
Interested parties to inform JJ

LAs
ALL

210/06 Dates of Future Meetings

JJ advised that the dates for future Board meetings have not been agreed. NE stated that it would be appropriate for the Executive Group to meet two weeks prior to a Board meeting. He suggested that productivity of the group will dictate the frequency of the meetings.

Resolved

Proposal for future meetings to be produced

JJ

211/06 Any Other Business

CSR

BW suggested that TVL need to be changing to the new agenda. MD advised that the regional allocation statement is due at the end of the month.

RSS

JJ advised that he had recently attended the EIP on the RSS on a number of days. It is evident from this that TV have a clear, united vision and that the other sub-regions do not. NE stated that JL had been particularly grateful for JJ's input.

Consultation Strategy

BW enquired whether the report was available for presentation to the Board and was informed that it was not. NE suggested that a regular report should be presented to the Board to give DP some comfort.

Resolved

Report to be produced

JJ